This document describes the Housing Finance Agency (HFA) Hardest-Hit Fund (HHF) data that state HFAs are required to provide to Bank of New York Mellon. It includes quarterly borrower characteristic data and program specific performance data. All HFA HHF data submitted to Bank of New York Mellon must be accurate, complete, and in agreement with retained HFA records. Data should be reported by each state HFA by the 15th of the month following the quarter.

Data requested in the "Borrower Characteristic" worksheet should be reported in aggregate for all HHF programs run by the state HFA. Program specific data is separated into reporting tabs for each individual program. State HFAs should report program performance data on an individual program basis. A data dictionary has been provided to assist in the definition of each data point.

Template Version Date: August 2011

Tennessee

HFA Performance Data Reporting- Borrower Characteristics

		QTD	Cumulative
Unique Borrower Count			
	Number of Unique Borrowers Receiving Assistance**	260	429
	Number of Unique Borrowers Denied Assistance	68	154
	Number of Unique Borrowers Withdrawn from Program	11	29
	Number of Unique Borrowers in Process	338	N/A
	Total Number of Unique Borrower Applicants	677	950
Borrower Income ($)			
	Above $90,000	0.00%	0.00%
	$70,000- $89,000	0.00%	0.00%
	$50,000- $69,000	1.54%	1.17%
	Below $50,000	98.46%	98.83%
Borrower Income as Percent of Area Median Income (AMI)			
	Above 120%	0.3846%	0.2331%
	110%- 119%	0.3846%	0.4662%
	100%- 109%	0.0000%	0.0000%
	90%- 99%	0.7692%	0.6993%
	80%- 89%	0.3846%	0.2331%
	Below 80%	98.0769%	98.3683%
Geographic Breakdown (by county)			
	Anderson	1	1
	Bedford	4	9
	Benton	0	0
	Bledsoe	0	0
	Blount	1	2
	Bradley	5	6
	Campbell	0	0
	Cannon	0	0
	Carroll	1	1
	Carter	2	2
	Cheatham	1	1
	Chester	1	1
	Claiborne	0	0
	Clay	1	1
	Cocke	1	2
	Coffee	2	2
	Crockett	0	0
	Cumberland	1	1
	Davidson	50	81
	Decatur	0	0
	DeKalb	0	0
	Dickson	2	4
	Dyer	1	1
	Fayette	0	1
	Fentress	0	0
	Franklin	0	1
	Gibson	1	1
	Giles	0	0
	Grainger	0	0
	Greene	4	7
	Grundy	0	1
	Hamblen	3	6
	Hamilton	33	54
	Hancock	0	0
	Hardeman	0	1
	Hardin	1	1
	Hawkins	0	0
	Haywood	0	0
	Henderson	0	0
	Henry	0	0
	Hickman	0	1
	Houston	0	0
	Humphreys	0	0
	Jackson	1	1
	Jefferson	3	4
	Johnson	1	1
	Knox	6	12
	Lake	0	0
	Lauderdale	0	0
	Lawrence	0	0
	Lewis	2	5
	Lincoln	0	0
	Loudon	1	1

Tennessee

HFA Performance Data Reporting- Borrower Characteristics

		QTD	Cumulative
	McMinn	2	2
	McNairy	1	1
	Macon	2	2
	Madison	3	6
	Marion	0	0
	Marshall	2	3
	Maury	6	9
	Meigs	0	0
	Monroe	0	0
	Montgomery	2	3
	Moore	0	0
	Morgan	0	0
	Obion	0	0
	Overton	1	1
	Perry	0	0
	Pickett	1	1
	Polk	0	0
	Putnam	1	1
	Rhea	1	2
	Roane	0	0
	Robertson	1	1
	Rutherford	25	35
	Scott	0	0
	Sequatchie	0	0
	Sevier	2	6
	Shelby	48	95
	Smith	4	7
	Stewart	0	0
	Sullivan	4	6
	Sumner	4	8
	Tipton	1	3
	Trousdale	1	1
	Unicoi	0	0
	Union	0	0
	Van Buren	0	0
	Warren	3	3
	Washington	7	8
	Wayne	1	1
	Weakley	0	0
	White	0	2
	Williamson	2	2
	Wilson	5	7
Home Mortgage Disclosure Act (HMDA)			
	Borrower		
	Race		
	American Indian or Alaskan Native	2	3
	Asian	3	4
	Black or African American	96	154
	Native Hawaiian or other Pacific Islander	0	0
	White	159	268
	Information not provided by borrower	0	0
	Ethnicity		
	Hispanic or Latino	4	6
	Not Hispanic or Latino	256	423
	Information not provided by borrower	0	0
	Sex		
	Male	106	177
	Female	154	252
	Information not provided by borrower	0	0
	Co-Borrower		
	Race		
	American Indian or Alaskan Native	0	0
	Asian	0	0
	Black or African American	8	10
	Native Hawaiian or other Pacific Islander	1	1
	White	22	33
	Information not provided by borrower	24	40
	Ethnicity		
	Hispanic or Latino	0	0
	Not Hispanic or Latino	55	84
	Information not provided by borrower	0	0
	Sex		
	Male	14	22
	Female	34	41
	Information not provided by borrower	7	21
Hardship			
	Unemployment	228	378
	Underemployment	32	51
	Divorce	0	0
	Medical Condition	0	0
	Death	0	0
	Other	0	0
Current Loan to Value Ratio (LTV)			
	<100%	72.31%	71.33%
	100%-109%	12.69%	13.99%
	110%-120%	6.92%	7.23%
	>120%	8.08%	7.46%
Current Combined Loan to Value Ratio (CLTV)			
	<100%	68.46%	68.01%
	100%-119%	22.69%	23.93%
	120%-139%	5.00%	4.74%
	140%-159%	1.92%	1.66%
	>=160%	1.92%	1.66%
Delinquency Status (%)			
	Current	23.46%	31.00%
	30+	8.08%	9.09%
	60+	13.46%	10.02%
	90+	55.00%	49.88%
Household Size			
	1	105	159
	2	71	128
	3	37	66
	4	23	44
	5+	24	32

Tennessee

HFA Performance Data Reporting- Program Performance
Hardest Hit Fund Program

		QTD	Cumulative
Program Intake/Evaluation			
	Approved		
	Number of Applications Approved	260	429
	% of Total Number of Applications	38.40%	45.16%
	Denied		
	Number of Applications Denied	68	154
	% of Total Number of Applications	10.04%	16.21%
	Withdrawn		
	Number of Applications Withdrawn	11	29
	% of Total Number of Applications	1.62%	3.05%
	In Process		
	Number of Applications In Process	338	N/A
	% of Total Number of Applications	49.93%	N/A
	Total		
	Total Number of Applications Received	677	950
	Number of Borrowers Participating in Other HFA HHF Programs or Program Components	0	0
Program Characteristics			
General Characteristics			
	Median 1st Lien Housing Payment Before Assistance	780.115	644.68
	Median 1st Lien Housing Payment After Assistance	0	0
	Median 2nd Lien Housing Payment Before Assistance	0	0
	Median 2nd Lien Housing Payment After Assistance	N/A	N/A
	Median 1st Lien UPB Before Program Entry	95401.65	93120.1
	Median 1st Lien UPB After Program Entry	N/A	N/A
	Median 2nd Lien UPB Before Program Entry	0	0
	Median 2nd Lien UPB After Program Entry	N/A	N/A
	Median Principal Forgiveness[1]	0	0
	Median Length of Time Borrower Receives Assistance	N/A	2
	Median Assistance Amount	3722.705	5441.585
Assistance Characteristics			
	Assistance Provided	1853416.51	**2443090.8**
	Total Lender/Servicer Assistance Amount	N/A	N/A
	Borrowers Receiving Lender/Servicer Match (%)	N/A	N/A
	Median Lender/Servicer Assistance per Borrower	N/A	N/A
Other Characteristics			
	Median Length of Time from Initial Request to Assistance Granted	96	89
	Current		
	Number	61	133
	%	23.46%	31.00%
	Delinquent (30+)		
	Number	21	39
	%	8.08%	9.09%
	Delinquent (60+)		
	Number	35	43
	%	13.46%	10.02%
	Delinquent (90+)		
	Number	143	214
	%	55.00%	49.88%

Tennessee

HFA Performance Data Reporting- Program Performance
Hardest Hit Fund Program

		QTD	Cumulative
Program Outcomes			
	Borrowers No Longer in the HHF Program (Program Completion/Transition or Alternative Outcomes)	2	2
Alternative Outcomes			
	Foreclosure Sale		
	Number	0	0
	%	0.00%	0.00%
	Cancelled		
	Number	2	2
	%	100.00%	100.00%
	Deed in Lieu		
	Number	0	0
	%	0.00%	0.00%
	Short Sale		
	Number	0	0
	%	0.00%	0.00%
Program Completion/ Transition			
	Loan Modification Program		
	Number	0	0
	%	0.00%	0.00%
	Re-employed/ Regain Appropriate Employment Level		
	Number	0	0
	%	0.00%	0.00%
	Reinstatement/Current/Payoff		
	Number	0	0
	%	0.00%	0.00%
	Short Sale		
	Number	N/A	N/A
	%	N/A	N/A
	Deed in Lieu		
	Number	N/A	N/A
	%	N/A	N/A
	Other - Borrower Still Owns Home		
	Number	0	0
	%	0.00%	0.00%
Homeownership Retention[2]			
	Six Months Number	N/A	8
	Six Months %	N/A	100.00%
	Twelve Months Number	N/A	0
	Twelve Months %	N/A	0.00%
	Unreachable Number	N/A	0
	Unreachable %	N/A	0.00%

1. Includes second mortgage settlement
2. Borrower still owns home

Please note that percentages for the cumulative column of the Program Intake/Evaluation section will not sum to 100%, as they exclude the in process

Data Dictionary

HFA Performance Data Reporting- Borrower Characteristics

The Following Data Points Are To Be Reported In Aggregate For All Programs:

Unique Borrower Count		
	Number of Unique Borrowers Receiving Assistance	Total number of ***unique*** borrowers having received some form of assistance under any one of the HFA's programs. The number of borrowers represented in the other "Borrower Characteristics" fields should foot to this number.
	Number of Unique Borrowers Denied Assistance	Total number of ***unique*** borrowers ***not*** receiving assistance under any of the programs and not withdrawn
	Number of Unique Borrowers Withdrawn from Program	Total number of ***unique*** borrowers who ***do not*** receive assistance under any program because of voluntary withdrawal after approval or failure to complete application despite attempts by the HFA
	Number of Unique Borrowers in Process	Totoal number of ***unique*** borrowers who have not been decisioned for any program and are pending review. This should be reported in the QTD column only.
	Total Number of Unique Applicants	Total number of ***unique*** borrowers. This should be the total of the four above fields (using the QTD column for in process borrowers).
Borrower Income		
	All Categories	At the time of assistance, borrower's annual income ($) rounded to the nearest thousand.
Borrower Income as Percent of Area Median Income (AMI)		
	All Categories	At the time of assistance, borrower's annual income as a percentage of area median income.
Geographic Breakdown (by County)		
	All Categories	Number of aggregate borrowers assisted in each county listed.
Home Mortgage Disclosure Act (HMDA)		
	Borrower	
	Race	
	All Categories	All totals for the aggregate number of borrowers assisted.
	Ethnicity	
	All Categories	All totals for the aggregate number of borrowers assisted.
	Sex	
	All Categories	All totals for the aggregate number of borrowers assisted.
	Co-Borrower	
	Race	
	All Categories	All totals for the aggregate number of borrowers assisted.
	Ethnicity	
	All Categories	All totals for the aggregate number of borrowers assisted.
	Sex	
	All Categories	All totals for the aggregate number of borrowers assisted.
Hardship		
	All Categories	All totals for the aggregate number of borrowers assisted.
Current Loan to Value Ratio (LTV)		
	All Categories	Market loan to value ratio calculated using the unpaid principal balance at the time of assistance divided by the most current valuation at the time of assistance.
Current Combined Loan to Value Ratio (CLTV)		
	All Categories	Market combined loan to value ratio calculated using the unpaid principal balance for all first and junior liens at the time of assistance divided by the most current valuation at the time of assistance.
Delinquency Status (%)		
	All Categories	Delinquency status at the time of assistance.
Household Size		
	All Categories	Household size at the time of assistance.

HFA Performance Data Reporting- Program Performance

The Following Data Points Are To Be Reported In Aggregate For All Programs

Program Intake/Evaluation		
	Approved	
	Number of Applications Approved	The total number of applications approved for assistance for the specific program
	% of Total Number of Applications	Total number of applications approved for assistance for the specific program divided by the total number of applications received for the specific program.
	Denied	
	Number of Applications Denied	The total number of applications denied for assistance for the specific program. A borrower that has provided the necessary information for consideration for program assistance, but is not approved for this assistance.
	% of Total Number of Applications	Total number of applications denied for assistance for the specific program divided by the total number of applications received for the specific program.
	Withdrawn	
	Number of Applications Withdrawn	The total number of applications withdrawn from the specific program. A withdrawl is defined as a borrower who was approved but never received funding, or a borrower who drops out of the process despite attempts by the HFA to complete application.
	% of Total Number of Applications	Total number of applications for assistance withdrawn for the specific program divided by the total number of applications received for the specific program.
	In Process	
	Number of Applications In Process	The total number of applications for the specific program that have not been decisioned and are pending review. This should be reported in the QTD column only.
	% of Total Number of Applications	Total number of applications for the specific program that have not been decisioned and are pending review divided by the total number of applications received for the specific program.
	Total	
	Total Number of Applications Received	Total number of applicantions received for the specific program (approved, denied, withdrawn and QTD in process).
	Number of Borrowers Participating in Other HFA HHF Programs or Program Components	Number of households participating in other HFA sponsored HHF programs or other HHF program components.

Program Characteristics		
General Characteristics		
	Median 1st Lien Housing Payment Before Assistance	Median first lien housing payment ***paid by homeowner*** for all approved applicants prior to receiving assistance. In other words, the median contractual borrower payment on their first lien before receiving assistance.
	Median 1st Lien Housing Payment After Assistance	Median first lien housing payment ***paid by homeowner*** for after receiving assistance. In other words, the median contractual first lien payment less HFA contribution.
	Median 2nd Lien Housing Payment Before Assistance	Median second lien housing payment ***paid by homeowner*** for all approved applicants prior to receiving assistance. In other words, the median contractual borrower payment on their second lien before receiving assistance.
	Median 2nd Lien Housing Payment After Assistance	Median second lien housing payment ***paid by homeowner*** for after receiving assistance. In other words, the median contractual second lien payment less HFA contribution.
	Median 1st Lien UPB Before Program Entry	Median principal balance of all applicants approved for assistance prior to receiving assistance.
	Median 1st Lien UPB After Program Entry	Median principal balance of all applicants approved for assistance after receiving assistance.
	Median 2nd Lien UPB Before Program Entry	Median second lien principal balance of all applicants approved for assistance prior to receiving assistance.
	Median 2nd Lien UPB After Program Entry	Median second lien principal balance of all applicants approved for assistance after receiving assistance.
	Median Principal Forgiveness	Median amount of principal forgiveness granted ($). This should only include extinguished fees in the event that those fees have been capitalized. *Includes second lien extinguishment
	Median Length of Time Borrower Receives Assistance	Median length of time a borrower receives on-going assistance (e.g., unemployment programs). Please report in months (round up to closest integer). This only need be reported in the cumulative column.
	Median Assistance Amount	Median amount of assistance ($).
Assistance Characteristics		
	Assistance Provided	assistance).
	Total Lender/Servicer Assistance Amount	Total amount of aggregate assistance provided by the lenders / servicers (does not include HFA assistance). Lender waiving fees and / or forbearance does not count towards lender / servicer assistance.
	Borrowers Receiving Lender/Servicer Match (%)	Percent of borrowers receiving lender/servicer match out of the total number of assisted applicants.
	Median Lender/Servicer Assistance per Borrower	Median lender/servicer matching amount (for borrowers receiving matching)
Other Characteristics		
	Median Length of Time from Initial Request to Assistance Granted	Median length of time from initial contact with borrower (general eligibility determination) to granted assistance. Please report in days (round up to closest integer).
	Current	
	Number	Number of households current at the time assistance is received.
	%	Percent of current households divided by the total number of approved applicants.
	Delinquent (30+)	
	Number	Number of households 30+ days delinquent but less than 60 days delinquent at the time assistance is received.
	%	Percent of 30+ days delinquent but less than 60 days delinquent households divided by the total number of approved applicants.
	Delinquent (60+)	
	Number	Number of households 60+ days delinquent but less than 90 days delinquent at the time assistance is received.
	%	number of approved applicants.
	Delinquent (90+)	
	Number	Number of households 90+ Days delinquent at the time assistance is received.
	%	Percent of 90+ days delinquent households divided by the total number of approved applicants.
Program Outcomes		
	Borrowers No Longer in the HHF Program (Program Completion/Transition or Alternative Outcome)	Number of households who are not longer in the HFA program and reach an alternative outcome or program completion/transition.
Alternative Outcomes		
	Foreclosure Sale	
	Number	Number of households transitioned out of the HHF program into a foreclosure sale as an alternative outcome of the program.
	%	Percent of transitioned households that resulted in foreclosure.
	Cancelled	
	Number	Number of borrowers who were ***approved and funded*** , then were disqualified or voluntarily withdrew from the program without re-employment or other intended transition.
	%	Percent of transitioned households that were cancelled from the program.
	Deed in Lieu	
	Number	Number of households transitioned out of the HHF program into a deed in lieu as an alternative outcome of the program.
	%	Percent of transitioned households that resulted in deed in lieu.
	Short Sale	
	Number	Number of households transitioned out of the HHF program into a short sale as an alternative outcome of the program.
	%	Percent of transitioned households that resulted in short sale.

Program Completion/ Transition		
	Loan Modification Program	
	Number	Number of households that transitioned into a loan modification program (such as the Making Home Affordable Program)
	%	Percent of transitioned households entering a loan modification program.
	Re-employed/ Regain Appropriate Employment Level	
	Number	Number of households transitioned out of the program due to regaining employment and/or appropriate levels of employment.
	%	Percent of transitioned households that resulted in re-employment or regained employment levels.
	Reinstatement/Current/Payoff	
	Number	Number of households transitioned out of the program due to reinstating/bringing loan current or paying off their mortgage loan.
	%	Percent of transitioned households that resulted in reinstatement/current or payoff.
	Short Sale	
	Number	Number of households transitioned out of the HHF program into a short sale as the desired outcome of the program.
	%	Percent of transitioned households that resulted in short sale.
	Deed in Lieu	
	Number	Number of households transitioned out of the HHF program into a deed in lieu as the desired outcome of the program.
	%	Percent of transitioned households that resulted in a deed in lieu
	Other - Borrower Still Owns Home	
	Number	Number of households transitioned out of the HHF program not falling into one of the transition categories above, but still maintaining ownership of the home.
	%	Percent of transitioned households in this category
Homeownership Retention[1]		
	Six Months	Number of households assisted by the program in which the borrower retains ownership 6 months post receipt of initial assistance.
	%	Percent of households assisted by the program in which the borrower retains ownership 6 months post receipt of initial assistance divided by the total number of households assisted by the program 6 months prior to reporting period.
	Twelve Months	Number of households assisted by the program in which borrower retains ownership 12 months post receipt of initial assistance.
	%	Percent of households assisted by the program in which the borrower retains ownership 12 months post receipt of initial assistance divided by the total number of households assisted by the program 12 months prior to reporting period.
	Unreachable	Number of homes assisted by the program that are unable to be verified by any means.
	%	Percent of homes assisted by the Program that are unable to be verified by any means.

1. Borrower still owns home

* Information should reflect quarterly activity (e.g., borrowers assisted during the reporting quarter)